

## Steveston Judo Club Volunteer Opportunities

<b>Registration – Fall</b>				
<b>Supporting our registrar to take in registration forms, collect cheques and write receipts.</b>				
<b>Requirements : Age 18+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Registration		6:00-8:30 p.m.	2	3
Registration		5:00-8:30 p.m.	3	3
Registration		6:00-8:30 p.m.	2	2
Registration		5:00-8:30 p.m.	3	2

<b>Steveston Judo Tournament</b>				
<b>Various tasks associated with the tournament. Please note that some require training.</b>				
<b>Draw Sheets</b>				
Sitting at the head table, managing which fighter is fighting and on deck, recording scores, inserting fighters names into their next fight based on W/L.				
<b>Requirements: Training and Age 18+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Training	(W)	6:00-7:00 p.m.	1	
Training	(TH)	7:00-8:00 p.m.	1	
Drawsheets	(Sat)	8:45 -12 p.m.	4	10
Drawsheets	(Sat)	12-4 p.m.	4	10
<b>Timers/Scorers</b>				
Sitting by the score clock and managing the timer and/or point system that is highlighted on the score clock.				
<b>Requirements: Training and Age 14+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Training			1	
Training			1	
Timers/Scorers	(Sat)	8:45 -12 p.m.	4	10
Timers/Scorers	(Sat)	12-4 p.m.	4	10
<b>Weigh-in</b>				
Welcoming in the fighters, finding their name on the registration list, weighing them, recording their weight on registration list. Please note that you must be of the same gender as the athletes (Ex. Males weigh in males)				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Weigh-in (male)	(Sat)	7:30-10:30 a.m.	3	1
Weigh-in (female)	(Sat)	7:30-10:30 a.m.	3	1

<b>Concession Stand</b>				
Helping at the concession stand either for set-up, take down or selling of food.				
<b>Requirements: Age 16+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Concession Set-up	(Fri)	6:30-8:30	2	3
Concession Selling	(Sat)	9-12 p.m.	3	4
Concession Selling	(Sat)	12-3 p.m.	3	4
Concession Take-down	(Sat)	3-4:15 p.m.	1	3
<b>National Anthem</b>				
A singer is needed (or duo) to sing the Canadian Anthem to start off the tournament.				
<b>Requirements: Singing Ability</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Singing	(Sat)	8:45-9:30 a.m.	2	1-2
<b>Mat Set-up</b>				
This task involves rolling out an under-carpet, unpacking judo mats from the containers, placing mats together on the ground and then helping with the final judo tournament set-up.				
<b>Requirements: Age 14+ / Must be able to lift heavy mats</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Mat Set-up	(Fri)	6:30-8:30 p.m.	2	12
<b>Mat Take-Down</b>				
This task involves picking up the mats and reloading them into the containers, rolling up under carpets, sweeping, and helping to put away other tournament materials.				
<b>Requirements: Age 14+ / Must be able to lift heavy mats</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Mat Take-Down	(Sat)	3:30-5:30 p.m.	2	12

<b>Craft Fair Set-up</b>				
This task involves rolling out the carpeting, putting up tables and arranging chairs.				
<b>Requirements: Age 14+ / Must be able to lift heavy mats &amp; tables</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Set-up	(Fri)	5:00-7 p.m.	2	10

<b>Christmas Party</b>				
<b>Helping either setting up tables and chairs or setting up and serving food for the annual Christmas Judo Party.</b>				
<b>Requirements: Age 18+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Set-up chairs/tables		7:30-8	1	4
Putting out and serving food		8-9:00 p.m.	1	4

<b>Registration – Winter</b>				
<b>Supporting our registrar, Lorna Nakajima, to take in registration forms, collect cheques and write receipts.</b>				
<b>Requirements : Age 18+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Registration	Jan. 4 (M)	5:00-8:30 p.m.	3	2
Registration	Jan. 5 (T)	6:00-8:30 p.m.	2	2
Registration	Jan. 6 (W)	5:00-8:30 p.m.	3	2

<b>Training Camp</b>				
<b>This task involves either rolling out an under-carpet, unpacking judo mats from the containers, placing mats together on the ground and then helping with the training camp set-up or doing the reverse to put them away and help gather up all training camp materials. (Net Shed &amp; Community Center)</b>				
<b>Requirements: Age 14+ / Must be able to lift heavy mats</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Mat Set-up	(Fri)	6:30-8:30 p.m.	2	10
Mat Take-Down	(Sun)	11- 1 p.m.	2	10

### Club Tournament

**Helping either by doing the timers/scoring** (Sitting by the score clock and managing the timer and/or point system that is highlighted on the score clock.) **or drawsheets** (Sitting at the head table, managing which fighter is fighting and on deck, recording scores, inserting fighters names into their next fight based on W/L.)

#### Requirements: Training / Age 18+

Task Type	Date	Time	# Credits	# Volunteers
Timer/Scorer			1	4
Drawsheets			1	4

### PAC International Judo Tournament

**Various tasks associated with the tournament. Please note that some require training.**

#### **Draw Sheets**

**Sitting at the score table, recording scores, sending runners with sheets to head table.**

#### Requirements: Training / Age 18+

Task Type	Date	Time	# Credits	# Volunteers
Training			1	
Training			1	
Drawsheets	(Sat)	10-1 p.m.	3	4
Drawsheets	(Sat)	1-4 p.m.	3	4
Drawsheets	(Sun)	8:30 a.m.-12	4	4
Drawsheets	(Sun)	12-4 p.m.	4	4

#### **Timers/Scorers**

**Sitting by the score clock and managing the timer and/or point system that is highlighted on the score clock.**

#### Requirements: Training / Age 18+

Task Type	Date	Time	# Credits	# Volunteers
Training				
Training				
Timers/Scorers	(Sat)	10-1 p.m.	3	9
Timers/Scorers	(Sat)	1-4 p.m.	3	9
Timers/Scorers	(Sun)	8:30 a.m.-12	4	9
Timers/Scorers	(Sun)	12-4 p.m.	4	9

<b>Camera Crew</b>				
<b>Sitting down with the video camera and following the fighting action that is seen by the referees on the sidelines.</b>				
<b>Requirements: Age 16+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Camera Crew	(Sat)	10 – 1 p.m.	3	4
Camera Crew	(Sat)	1-4 p.m.	3	4
Camera Crew	(Sun)	8:30 a.m.-12	4	4
Camera Crew	(Sun)	12-4 p.m.	4	4
<b>Weigh-in</b>				
<b>Welcoming in the fighters, finding their name on the registration list, weighing them, recording their weight on registration list. Please note that you must be of the same gender as the athletes (Ex. Males weigh in males)</b>				
<b>Requirements: Age 18+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Weigh-in (male)	(Fri)	4:30 – 9 p.m.	4	2
Weigh-in (female)	(Fri)	4:30 – 9 p.m.	4	2
Weigh-in (male)	(Sat)	4:30 – 9 p.m.	4	2
Weigh-in (female)	(Sat)	4:30 – 9 p.m.	4	2
<b>Meal Room</b>				
<b>Helping in the meal room by managing the snacks, lunches and beverages that need to be distributed to referees and officials.</b>				
<b>Requirements: Age 18+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Meal Room	(Sat)	8 a.m.-12 p.m.	4	1
Meal Room	(Sat)	12 – 4 p.m.	4	1
Meal Room	(Sun)	8 a.m.-12 p.m.	4	1
Meal Room	(Sun)	12 – 4 p.m.	4	1
<b>Admission</b>				
<b>Sitting at the entrance table managing the athletes, volunteers and spectators coming into the venue</b>				
<b>Requirements: Age 16+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Admission	(Sat)	7:30 a.m.-12 p.m.	4	2
Admission	(Sat)	12 – 4 p.m.	4	2
Admission	(Sun)	7:30 a.m.-12	4	2
Admission	(Sun)	12 – 4 p.m.	4	2

<b>National Anthem</b>				
A singer is needed (or duo) to sing the Canadian Anthem to start off the tournament.				
<b>Requirements: Singing Ability</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Singing	(Sat)	10:45-12 p.m.	2	1
<b>Security</b>				
Helping ensure spectators and athletes stay within the boundaries of the mats and answering questions.				
<b>Requirements: Age 18+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Security	(Sat)	7:30 a.m.-12 p.m.	4	2
Security	(Sat)	12 – 4 p.m.	4	2
Security	(Sun)	7:30 a.m.-12 p.m.	4	2
Security	(Sun)	12 – 4 p.m.	4	2
<b>Mat Set-up</b>				
This task involves either unpacking judo mats from the containers and then putting them on the pallet for transport or being at the Oval to unpack the mats, put them together on the ground and then help with the final judo tournament set-up.				
<b>Requirements: Age 14+ / Must be able to lift heavy mats</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Mat Pack-up (Net Shed)	(Fri)	4:30-7 p.m.	2	10
Mat Set-up (Oval)	(Fri)	6:00-8 p.m.	2	15
<b>Mat Take-Down</b>				
This task involves picking up the mats and reloading them onto the pallets at the Oval (plus helping with general clean-up) or taking the mats off the pallets and reloading them back into the containers at the net shed.				
<b>Requirements: Age 14+ / Must be able to lift heavy mats</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Mat Take-Down (Oval)	(Sun)	3:30-5 p.m.	2	15
Mat Pack-up (Net Shed)	(Sun)	4:30 – 6 p.m.	2	10

## Home Stays

**Taking some foreign billets into your home while they are visiting and participating in the PAC International Tournament. There is a small daily financial aid that is given to help compensate for some of the food expenses. Billeting families are required to transport athletes to practices and tournaments. Families are also asked to supply meals, place to sleep, access to showers and possibly laundry for the billets. There is also a time for families to take billets sightseeing or shopping.**

**Requirements: Age 19+ / Supply Meals, Transportation, Beds, Showers, Laundry & Some Sightseeing**

<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Billeting Males			2	
Billeting Females			2	

## Dojo Clean-up

**Spending a few quality hours with other judo members cleaning the dojo. Cleaning ranges from lifting up mats for vacuuming underneath, repairing floor boards, washing down mats, cleaning floor area, tidying meeting room, tending to bleacher area.**

**Requirements: Age 14+ / Must be able to lift heavy mats**

<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Clean-up	(Sat)	10 a.m.- 12:30 p.m.	2	10

## Banquet

**Helping either with food prep, setting up tables and chairs or setting up and serving food for the annual Banquet.**

**Requirements: Age 18+**

<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Food Prep		7-8:30 p.m.	2	4
Set-up chairs/tables		5:30-6 p.m.	1	4
Putting out and serving food		5:30 – 7 p.m.	2	6

## Salmon Festival

**Helping with set-up, food preparation (chopping vegetables or cooking noodles), cooking (chow mein in wok), serving (putting chow mein in serving dishes or giving to customers), cashier (handling chow mein sales and tickets) or runner (doing various small jobs)**

**Requirements: Age 19+**

**Food Preparation: Age 19+ & Bring cutting board and knife**

**Cashier: Age 19+ / Previous Experience at Salmon Festival**

<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Food Preparation			2	15
Set-up	July 1	7:30-9:30 a.m.	2	4
Cooking	July 1	9 a.m.-12	3	2
Cooking	July 1	11:45-2 p.m.	2	2
Cooking (and clean-up)	July 1	1:45-4 p.m.	2	2
Cashier	July 1	8:30 - 11 a.m.	2	4
Cashier	July 1	11-1:30 p.m.	2	4
Cashier	July 1	1:30 – 4 p.m.	2	4
Serving	July 1	9:45 a.m.-12	2	4
Serving	July 1	11:45-2 p.m.	2	4
Serving	July 1	1:45-4 p.m.	2	4
Runner	July 1	9-1:30 p.m.	4	1
Runner	July 1	1:30-4 p.m.	2	1

## Salmon Festival Parking

**Helping with the parking lot – taking in funds, directing cars to spots, managing where the cars are to park.**

**Requirements: Age 15+**

<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Parking	July 1	7:30 – 10 a.m.	2	6
Parking	July 1	10 -1 p.m.	2	6
Parking	July 1	1 – 4 p.m.	2	6



<b>Summer Bingo</b>				
<b>Helping out at the Steveston Buddhist Temple with their Bingo Program. Volunteers are required to complete 3 bingo slots.</b>				
<b>Bingo Card Distributor</b>				
Hands out cards at a table that are requested by the players				
<b>Requirements: Age 19+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Card Distributor		5- 6:30 p.m.	1	4
<b>Bingo Sheet/Ticket Distributor</b>				
Sit at a table and hand out ticket, sell bingo dabbers, hand out instructions				
<b>Requirements: Age 19+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Bingo Sheet/Ticket Distributor		5- 6:30 p.m.	1	2
<b>Cashier</b>				
Experience with the bingo cash register is required. This task involves punching in the number of cards each player has, collecting money and distributing change.				
<b>Requirements: Age 19+ / Previous Experience Cashier at Bingo</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Cashier		5- 6:30 p.m.	1	2
<b>Card Seller</b>				
Sell bingo cards to players in the hall while bingo is going on. Help the "caller" when a bingo is won.				
<b>Requirements: Age 19+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Card Seller		6:30-7:30 p.m.	1	4
<b>Card Distributor – Floor</b>				
Sit at a table and hand out more bingo sheets for the card sellers when they need them, sell bingo dabbers, record number of bingo sheets given to sellers.				
<b>Requirements: Age 19+</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Card Distributor – Floor		6:30-7:30	1	1
<b>Money Runner</b>				
Recording down the ticket number of the bingo winners and having them sign verification form, disperse cash prizes, support bingo caller.				
<b>Requirements: Age 19+ / Previous Experience at Bingo</b>				
<b>Task Type</b>	<b>Date</b>	<b>Time</b>	<b># Credits</b>	<b># Volunteers</b>
Money Runner		6-8 p.m.	1	1
Money Runner		8-10 p.m.	1	1